

Author Guidelines for Manuscripts

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Abstract

The abstract is to be in fully justified italicized text, at the top of the left-hand column as it is here, below the author information. Use the word "Abstract" for an English paper and the equivalent Thai word for a Thai paper as the title, in 12-point Times New Roman for English and in 16-point AngsanaUPC for Thai, boldface type, centered relative to column, initially capitalized. The abstract is to be in 10-point, single spacing type, and may be up to 3 inches. (7.62 cm) long for an English paper and 14-point, single spacing type, and may be up to 3 inches long for a Thai paper. Leave two blank lines after the abstract, the beginning of the main text. All manuscripts must be in English or Thai. However, there must be both Thai and English abstracts for a Thai paper.

Key Words: Leave one blank line after the abstract

1. Introduction

Contributed papers are limited to 8 pages including all figures and tables. These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. Please follow them and if you have any questions, please contact us at ncsec2007@spu.ac.th.

2. Formatting your paper

All printed material including text, illustrations, and charts must be kept within a printed area of 6-7/8 inches (17.5 cm) wide by 8-7/8 inches (22.54 cm) high. Do not write or print anything outside the printed area. All text must be in a two-column format. Columns are to be 3-1/4 inches (8.25 cm) wide, with a 5/16 inches (0.8 cm) space between them. Text must be fully justified.

3. Main Title

The main title (on the first page) should begin 1-3/8 inches (3.49 cm) from the top edge of the page,

centered, and in Times New Roman 14-point for English paper and AngsanaUPC 20-point for Thai paper, both boldface types. Capitalize the first letter of nouns, pronouns, verbs, adjective, and adverbs do not capitalize articles, coordinate conjunctions, or prepositions (unless the title begins with such a word). Leave two blank lines after the title. There must be both Thai and English titles for a Thai paper.

4. Author name(s) and affiliation(s)

Author names and affiliations are to be centered beneath the title and printed in Times New Roman 12-point for English paper and AngsanaUPC 16-point for Thai paper, both non-boldface type. Multiple authors may be shown in single column. Affiliations are centered below author(s) name, not bold. Include e-mail addresses if possible. Follow the author information by two blank lines before main text.

5. Second and following pages

The second and following pages should begin 1.0 inch (2.54 cm) from the top edge. On all pages, the bottom margin should be approximately 1-5/8 inches (4.13 cm) from the bottom edge of the page for A4 paper.

6. Type-style and fonts

For an English paper, Times New Roman is used. For a Thai paper, AngsanaUPC is used. Do not use bit-mapped fonts.

7. Main text

Type your main text in 10-point Times Roman for an English paper and 14-point AngsanaUPC for Thai paper, both single spacing. Do not use double spacing. All paragraphs should be indented 1 pica (approximately 1/6-inch or 0.17-inch or 0.422 cm). Be sure your text is fully justified; that is, flush left and flush right. Please do not place any additional blank lines between paragraphs. Figure and table captions should be 10-point Helvetica (or a similar Sans Serif font), boldface. Callout should be 9-point

Helvetica, non-boldface. Initially capitalize only the first word of each figure caption and table title. Figures and tables must be numbered separately. For example: "Figure 1. Database contexts", "Table 4. Input data". Figure captions are to be below the figures. Table titles are to be centered above the tables.

8. First-order heading

For example, "1. Introduction", should be Times New Roman 12-point boldface for an English paper and AngsanaUPC 16-point boldface for a Thai paper. Initially capitalized, flush left, with one blank line before, and one blank line after. Use a period (".") after the heading number, not a colon.

8.1 Second-order headings

As in this heading, they should be Times New Roman 11-point boldface for an English paper and AngsanaUPC 14-point boldface for Thai paper, both initially capitalized, flush left, with one blank line before, and one after.

9. Submitting your paper

Your full paper must be online submitted in a PDF format via <http://ncsec2007.spu.ac.th> (Online submission)

10. Page numbering

DO NOT NUMBER YOUR PAGES.

11. Illustrations, graphs, and photographs

All graphics should be centered. Your artwork must be in place in the article (preferably printed as part of the text rather than pasted up). If you are using photographs and are able to have halftones made at a print shop, use a 100-line or 110-line screen. If you must use photos, they must be pasted onto your manuscript. Use rubber cement to affix the halftones or photos in place. Black and white, clear, glossy finish photos are preferable to color. Supply the best quality photographs and illustrations possible. Penciled lines and very fine lines do not reproduce well. Remember, the quality of the book cannot be better than the originals provided. Do not use tape on your pages!

11.1 Color images in proceedings

DO NOT SUBMIT COLOR IMAGE IN PAPER.

11.2 Symbols

If your word processor or typewriter cannot produce Greek letter, mathematical symbols, or other graphical elements, please use pressure-sensitive (self-adhesive) rub-on symbols or letters (available in most stationery stores, art stores or graphics shops)

12. References

List and number all bibliographical references at the end of your paper in 9-point Times New Roman for an English paper and 12-point for a Thai paper, both single spacing. When reference in text, enclose the citation number in square brackets, for example [1]. Where appropriate, include the name(s) of editors of referenced books.

[1] A.B Smith, C.D. Jones, and E.F. Robert, "Article Title," Journal, Publisher, Location, Date, pp. 1-10.

[2] Jones C.D., A.B. Smith, and E.F. Robert, Book Title, Publisher, Location, Date.